MANDATORY DOCUMENTATION, PROOF OF ELIGIBILITY AND VALIDATION PROCEDURES

PACAM 2027 — Pan-American Congress of Aerospace Medicine, Urgent and Emergency Care

April 23–25, 2027 | Foz do Iguaçu, Paraná, Brazil

6.1. Introduction and purpose

PACAM 2027 establishes guidelines for verifying participation requirements and validating half-price admission and academic or professional discounts granted to participants.

The procedures aim to ensure transparency, equal treatment, protection against misuse of benefits, and compliance with Brazilian law.

Required documentation depends on the benefit category requested.

The congress will adopt procedures proportionate to verification needs, avoiding excessive information requests and respecting participants' rights.

6.2. Difference between statutory and institutional proof

For registration purposes, benefits will fall into two categories.

I. Statutory half-price admission

A benefit provided by federal or state law, subject to the law's application to the ticket purchased and proof of the conditions prescribed by that law.

The organizers must not indiscriminately substitute their own documentation for legally required documents or impose additional conditions that unduly restrict the right.

II. Institutional academic or professional discount

A voluntary benefit granted by PACAM 2027, subject to organizer approval.

It may include international students, participants from partner institutions, and other groups covered by institutional policy.

Accepted documentation will be expressly specified for each category, without prejudice to any applicable statutory rights.

6.3. Documents for Brazilian students

Legal basis: Federal Law No. 12,933/2013, Art. 1(2); Decree No. 8,537/2015, Art. 3; State Law No. 22,130/2024, Arts. 290 and 291.

Undergraduate and postgraduate students must establish their status as required by applicable law.

Under federal rules, proof is a valid Student Identity Card (CIE), presented when purchasing the ticket and entering the event.

The CIE must meet statutory requirements, including student identification, photograph, institution, level of education, and validity.

For PACAM 2027, particular attention should be paid to validity during April 2027.

Under Decree No. 8,537/2015, a CIE is valid until March 31 of the year following its issue.

Alternative documents in Paraná

Article 291(4) of State Law No. 22,130/2024 allows, where no competent representative body issues a student card:

- Photo ID with proof of tuition payment for the current month; or

- Photo ID with a certificate of enrollment and attendance on official letterhead for the current semester;

- For public-school students, an enrollment certificate on school letterhead for the current semester and photo ID.

This alternative applies only in the circumstances specifically prescribed by law.

A simple enrollment declaration does not universally replace a CIE for statutory half-price admission.

6.4. Documents for specialization, master's, doctoral and residency programs

Professionals duly enrolled in postgraduate programs may establish student status by legally accepted means.

The validity of the academic affiliation will be considered.

Example 1 — Physician undertaking specialization

A physician enrolled in a formal specialization program must submit legally required student documents for half-price admission or the documents specified for the institutional academic discount, as applicable.

Example 2 — Nurse pursuing a master's degree

A nurse enrolled in a master's program may remain in the Nursing professional category while applying for the corresponding student benefit.

Example 3 — Medical resident

A physician in a formal residency program may request assessment of student status, subject to legally required documentation.

Example 4 — Doctoral candidate

A professional enrolled in a doctorate must establish current academic status.

Diplomas or certificates from previously completed courses do not alone establish current enrollment.

6.5. Documents for Paraná healthcare professionals

Legal basis: State Law No. 22,130/2024, Arts. 303-A and 303-B, as amended.

A healthcare professional applying for state half-price admission must verify identity and eligibility under the law.

Article 303-B provides for an identity document accompanied by any one of the following:

- Payslip;
- Employment ID issued by a public or private healthcare establishment;
- Identification card issued by a professional body.

These are legally acceptable alternatives, not cumulative requirements.

The benefit covers active and retired professionals in Paraná's public and private healthcare systems who fall within the law.

The organizers must follow current statutory wording and avoid demands inconsistent with legally accepted documents.

6.6. Documents for other statutory beneficiaries

Proof will depend on the specific legal basis for the benefit.

Beneficiary	Statutory supporting documentation
Older adult	Official photo ID proving age 60 or over
Person with disability	Documents under Article 6 of Decree 8,537/2015 and other rules
Companion of person with disability	Evidence under Article 6(3)–(4) of Decree 8,537/2015
Low-income young person	Valid ID Jovem and photographic identification
Paraná electoral poll worker	Electoral certificate under the relevant state-law provisions
Donor covered by Paraná law	Official documents under Articles 302–303 of Law 22,130/2024
Other beneficiaries	Evidence required under the applicable legislation

For persons with disabilities, Article 6 of Decree No. 8,537/2015 identifies reference documents, including the Continuing Benefit Payment (BPC) card or INSS documentation on retirement under Complementary Law No. 142/2013, accompanied by identification.

The decree also allows for replacement of those documents under specific implementing regulations.

Under Article 6(4), the need for a companion may be declared by the person with disability or, if unable, by their companion, without

authorizing general demands to disclose unnecessary medical information.

The organizers must adopt accessible, respectful procedures reflecting the law in force at the event.

6.7. Documents for international students

The International Academic Benefits Program, if approved, may accept documents issued by foreign educational institutions.

Proposed documents:

- Valid national identity document or passport;
- Current enrollment certificate;
- Proof of academic affiliation issued by the institution;
- Verifiable institutional student card;
- Formal statement from the program coordinator, where needed.

Academic documentation must identify the student, institution, program, and current enrollment.

Documents in Portuguese and Spanish may be accepted without translation for institutional validation under approved rules.

Other languages may require clarification proportionate to verification needs.

Accepting these documents is an administrative proposal for voluntary discounts and does not automatically make them legal substitutes for the Brazilian CIE.

6.8. Documents for universities and partner institutions

Participants affiliated with universities, hospitals, emergency services, fire departments, military institutions, and other partners may use applicable institutional discounts, where available.

Validation may involve:

- Personal identification;
- Proof of professional or academic affiliation;
- Institutional nomination letter;
- Officially submitted list of names;
- Valid partnership code under the agreement.

The discount depends on the terms of the agreement with the institution.

The partner institution must share only the information required to verify authorized participants.

6.9. Electronic application process

The PACAM 2027 platform should provide a standardized process.

Step 1 — Identification

Participants enter basic information and select their country of residence.

Step 2 — Registration category

Select the relevant academic or professional category.

Step 3 — Benefit

Select the statutory half-price or institutional discount available.

Step 4 — Documentation

Submit required documents through a secure channel.

Step 5 — Review

The team checks the sufficiency, validity, and relevance of documents.

Step 6 — Outcome

Participants are informed whether the request has been approved, requires additional documentation, or needs review.

Step 7 — Payment and confirmation

Financial confirmation must comply with the selected category's conditions.

Step 8 — On-site check-in

Participants present access documents and receive their congress credentials.

Where the law requires documents at purchase and entry, both stages must be completed.

6.10. Authenticity checks

The organizers may verify documents by proportionate, lawful means.

Recommended methods include:

- Visual verification of identification features;
- Checking validity;
- Consulting official authentication tools supplied by the issuing body;
- Verifying QR codes or registration numbers where applicable;
- Requesting objective clarification of inconsistencies.

External validation systems must comply with access conditions and data protection rules.

Lack of electronic authentication tools must not alone justify rejecting a legally valid document.

6.11. Pending applications and incomplete documents

If documentation does not establish eligibility, the request should be marked as pending further documentation rather than rejected immediately.

Participants should receive clear notice specifying:

1. The information or document to be supplemented;

2. The reason the request is pending;

3. How to correct it;

4. The available support channel;

5. Any previously established deadline.

Administrative deadlines must be proportionate, communicated in advance, and compatible with statutory rights.

A technical failure of the platform must not become an improper barrier to purchasing statutory half-price admission.

6.12. Discrepancies, rejected documents and review

Participants may request a review through the official support channel if they disagree with an assessment.

Where practicable, a different authorized reviewer should reassess the request.

The response should objectively state:

- The benefit type requested;
- The reason for the decision;
- The relevant document or requirement;
- Any opportunity to supplement or correct;
- The available administrative solution.

Unsubstantiated suspicion must not justify public accusations, exposure of participants, or improper document retention.

Any refusal of a statutory benefit must comply with consumer law and the rights actually guaranteed.

Financial issues arising from category corrections or benefit changes will follow law and published policies.

6.13. On-site registration in Foz do Iguaçu

On-site personnel must be trained to check identity, registration category, and relevant documentation.

Three service channels are recommended:

Standard check-in

For participants whose registration and benefit have already been validated.

Pending document service

For additional documents or corrections to registration inconsistencies.

Priority and accessible service

For persons with statutory priority, disabilities, or specific accessibility requirements.

Staff must have standardized operating instructions.

Legally required documents may be requested at admission even after prior electronic review.

Credentials, wristbands, or electronic IDs do not automatically replace statutory proof.

6.14. Personal data protection and confidentiality

Document processing must comply with Federal Law No. 13,709/2018, the Brazilian General Data Protection Law.

The organizers must observe purpose limitation, appropriateness, necessity, transparency, security, and prevention.

Recommendations:

- Collect only the information needed for validation;
- Avoid complete copies when inspection or minimal records suffice;
- Restrict access to authorized personnel;
- Use secure storage and transmission;
- Avoid transmitting sensitive documents through public groups or informal channels;
- Define retention periods appropriate to purpose and legal obligations;
- Delete or anonymize documents without lawful grounds for retention;
- Provide a channel for data subjects to exercise their rights.

Information on disability, health, or other personal circumstances requires additional safeguards under the LGPD.

Documentation must not be used for advertising or incompatible purposes without a valid legal basis.

6.15. Responsibilities of the organizers

The following administrative responsibilities should be defined to implement the policy effectively.

Institutional management

Approve benefit policy, its criteria, and any voluntary categories.

Legal counsel

Assess the application of legal rules and disputed cases.

Registration team

Manage categories, document checks, and participant communications.

Technology team

Provide resources for registration, validation, and information security.

Finance team

Ensure correct application of discounts, full prices, fees, and financial adjustments.

Check-in team

Perform on-site verification and answer questions during the congress.

Data protection lead

Advise on data processing and data subject rights under the adopted governance framework and law.

6.16. Transparency, ticket control, and oversight

Where an access category is covered by federal half-price admission law, the procedures in Articles 7–12 of Decree No. 8,537/2015 must be followed.

Requirements include:

- Half-price admission for covered ticket categories;
- Compliance with the statutory allocation;
- Disclosure of eligibility requirements;
- Disclosure of total tickets and remaining allocations for beneficiaries;
- Notice of sellouts;
- Publication of regulatory oversight contacts;
- Preparation of a half-price ticket sales report.

Article 12 of Decree No. 8,537/2015 requires a report after ticket sales end identifying half-price tickets sold, available for the regulatory 30-day period calculated from the event date.

This report is distinct from indiscriminate retention of personal document copies.

State Law No. 23,092/2026 must also be followed for unified control of tickets reserved for statutory beneficiaries.

6.17. Legal references and official sources

1. Federal Law No. 12,933/2013 — Half-price admission

Article 1, particularly paragraphs 1, 2, 8, 9, and 10.

https://www.planalto.gov.br/ccivil_03/_ato2011-2014/2013/lei/l12933.htm

2. Federal Decree No. 8,537/2015 — Half-price regulations

Particularly Articles 3–12.

https://www.planalto.gov.br/ccivil_03/_ato2015-2018/2015/decreto/d8537.htm

3. Paraná State Law No. 22,130/2024

Particularly Arts. 275, 276, 290, 291, 292, 293, 295, 297–303, 303-A and 303-B.

https://www.legislacao.pr.gov.br/legislacao/listarAtosAno.do?action=exibir&codAto=337687&codItemAto=2135530

4. Paraná State Law No. 23,092/2026

Updated ticket sales, fees, and allocations.

https://www.legislacao.pr.gov.br/legislacao/exibirAto.do?action=iniciarProcesso&codAto=389518&codItemAto=2474190

5. Paraná State Law No. 23,396/2026

Updated the list of eligible healthcare professions.

https://www.legislacao.pr.gov.br/legislacao/exibirAto.do?action=iniciarProcesso&codAto=402724&codItemAto=2575231

6. Federal Law No. 9,394/1996 — LDB

Article 44(III), higher and postgraduate education.

https://www.planalto.gov.br/ccivil_03/leis/l9394.htm

7. Federal Law No. 10,741/2003 — Older Persons Statute

Articles 1 and 23.

https://www.planalto.gov.br/ccivil_03/leis/2003/l10.741compilado.htm

8. Federal Law No. 13,709/2018 — LGPD

Particularly Arts. 6, 7, 11, 16, 18, 33–36, and 46.

https://www.planalto.gov.br/ccivil_03/_ato2015-2018/2018/lei/l13709.htm

9. Federal Government — ID Jovem verification

Official procedures to validate Identidade Jovem.

https://www.gov.br/pt-br/servicos/validar-a-id-jovem

10. Brazilian Data Protection Authority — ANPD

Guidance and principles on personal data protection.

https://www.gov.br/anpd/pt-br/documentos-e-publicacoes/glossario-anpd

6.18. Final provisions

PACAM 2027 reaffirms its commitment to legality, accessibility, and transparency in granting academic and professional benefits.

Document validation must be objective, respectful, and proportionate, with appropriate treatment of Brazilian and international participants.

The organizers will publish final terms before implementing each ticket category.

Administrative procedures must not restrict legally guaranteed rights.

Institutional discounts require formal approval and disclosure of their own criteria.

PACAM 2027 — Science, education, and cooperation without borders.

Annex — Recommendations for the organizing team

Whether half-price legislation applies to congress registration categories must be legally confirmed before implementation. Decree No. 8,537/2015 imposes requirements on ticket availability, disclosures, and reporting in covered cases.

The registration platform should use four validation statuses and objective, standardized communication:

Status	Operational meaning
Under review	Application received, documents pending examination
Pending	Correction or additional documents required
Approved	Documentary eligibility confirmed
Reassessment	Contested decision or exceptional case being reconsidered

The platform should preferably log the benefit type, review date, outcome, and reviewer without retaining full document copies unless necessary. Retention policy must comply with the LGPD.